6.5.2: The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

A regular review of teaching learning-procedure plays a vital role in quality assurance of educational institution. The Institution has several mechanisms for evaluating teaching-learning process. At the top of the institutional mechanisms for continuous review of the teaching-learning process is the Principal along with IQAC. The Department heads and conveners of various committees support this mechanism. Feedback secured from students help to measure effectiveness of teaching. Continuous evaluation of students through regular Unit Tests and assignments strengthen the learning process. Students' progress is tracked through department wise analysis of result. The scrutiny of the academic teaching and behavior of the faculty is conducted by the principal, observing whether academic calendar is duly followed during the semester or not.

The use of Audio-visual aids in classrooms is encouraged and reported. The participation of teachers in syllabus formation, Board of studies, seminars, workshops and Central assessment program is kept in record. Additional exams are conducted by the examination committee for students who are not able to appear or clear in the first attempt. Remedial Coaching is provided to slow learners. The impact of these measures is reflected in rising performances of the students in cultural, sports and extension activities.

Two measures of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are following:

## • Feedback from students:

The Institution has a clearly set mechanism of obtaining the feedback from the students to improve the performance of the institution.

- a) The Principal and IQAC discuss freely with the students about their experience regarding the institutional performance.
- b) The students are instructed to fill up their feedback forms which are assessed by the Feedback Committee.
- c) The Feedback forms are analysised and the principal as the chairman of IQAC and the Heads give necessary instructions to the faculties or non-teaching staff on the bases of that analysis.

# • Review of the results of Unit Tests, Assignments, and examinations:

The learning outcomes of the students are measured on the bases of regular Unit Tests taken by each faculty in his/her respective course. The faculty, at the end of the assessment of the Unit Tests, instructs the students for required changes in his preparation.

The students are given assignments to write towards the end of the semester. Every student has to submit his assignments. On the bases of work in the assignments, the students are awarded a portion of internal marks. If the work is not satisfactory or student has not submitted his assignments, the student may lose that portion of his internal marks.

The results of the internal and final examinations are discussed among the Principal and IQAC members. Then, some points of concern are brought to the faculties for further consideration in a meeting of the Principal and IQAC with the faculties.

#### • Implementation of teaching-learning reforms facilitated by the IQAC:

The IQAC in its annual Plan of Action makes several recommendations aimed at bringing about general improvements in the overall functioning of the College. This includes plans to reform teaching, learning and evaluation. The institution enhanced students centric methods to make teaching interesting. During this period the College launched Three new programs MCom (Accountancy)and M A.(Gujarati and Economics.) To cater to these developments and to attend to the changing requirements, the College has undertaken many steps to reform the teaching-learning process and facilities. These include new Central Computer Lab; new ICT enabled teaching Rooms, Upgradation of Assembly/Seminar Hall.

Proposed Quality initiatives by IQAC during the years for promoting quality culture:

# 2016-17

- 1. Focus & insist on to acquire remaining affiliation of last year
- 2. To make Entire Camps Wi-Fi zone
- 3. Increase in Sport facilities specially to make big Track facility for Athletics

#### 2017-18

- 1. New Extended construction of washroom, urinals & toilets for boys students
- 2. Installation of new chilled water RO plant for students
- 3. Development of media acknowledgement system
- 4. Updation and innovation in existing website of the Institution
- 5. Library (a) Blog Creation (b) Extra reading room (c) Access of ICT usage
- 6. Extra training for students' in "Professional Tally course"

#### 2018-19

- 1. To establish well equipped Gymnasium
- 2. To link the institution through a paver approach road
- 3. Construction of new establish NSS and NCC offices.
- 4. Enhancement of public announcement equipment system.
- 5. Short term courses for the life style and skill orientation for final year students

## 2019-20

- 1. Construction of rooms for office extension
- 2. To construct a big water reservoir
- 3. To Prepare a big pit for Compost/organic fertilizer production
- 4. A well planned parking facilities for Employees, students and visitors
- 5. A Construction of new Toilets for girls stockholders

# 2020-21

- 1. Introduction of distance education of BAOU (Babasaheb Ambedkar Open University), Ahmedabad
- 2. Introduction of Vocational GST TALLY courses (For Commerce Students) under the scheme of RUSA-KCG
- 3. Introduction of Vocational Degree and Diploma Courses sponsored by MHRD-UGC
- 4. Construction of room for water tube well facility.
- 5. Renovation of Girls waiting/rest room (common room)
- 6. ICT improvisation through purchasing different appliances like Computers, Scanner and Colour printer.

(Dr. R. N. Desai)
Principal
Jethiba K. Patel Arts College &
A Patel Artd D. B. Vyas Commerce
College;Ruppur- Chanasma